

City of Lewisville

Mortgage Relief Program



Application Checklist

We look forward to assisting you with your City of Lewisville Mortgage Relief Program Application. Our experienced specialists will be available to help you every step of the way. This checklist lists all items needed for a full application so you can start collecting the information you'll need. *Please note **incomplete documentation will delay the eligibility process.***

- A minimum of two (2) full months' most immediate past paycheck stubs for which the pay dates occurred within the last sixty (60) days.
 - IF SELF EMPLOYED: In addition to the two complete years of federal returns required below, please include a current profit & loss estimate projecting income and expenses for 12 months.
 - IF DISABLED, RECEIVING SOCIAL SECURITY, OR ANY OTHER TYPE OF INCOME BENEFITS: Please submit most recent award letter
- Two years of signed FEDERAL income tax returns and corresponding W2's
- Recent Mortgage statement and any additional letters from your lender/servicer
- 2 months bank statements (all pages and no older than 60 days)
- Most recent utility bill
- Hardship Letter to included COVID 19 related reason for falling behind on your payment, what you are doing about your situation to not fall behind in the future. (Please be specific and includes details like dates, etc.)
- BCL will provide additional documents that must be downloaded, completed, signed (wet signature/no digital signatures will be accepted), and uploaded to your profile (Income Self certification, Applicant Duplication of Benefits Self Certification, BCL program Disclosures & Authorization).

Once you have gathered the documents, please proceed with the [application](#) and follow the steps in the portal. If you any have questions, please reach out to Eva Reyna, Homeownership Counselor with BCL, at 214-688-7456 ext.3, or email homeassist@bcloftexas.org.